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|  |  | rubina Khawas |
| Profile I am a BBM graduate from Tribhuvan University with a strong foundation in business management principles. Skilled in financial operations, customer service, and hospitality. Committed to leveraging diverse skills and continuous learning to contribute effectively to organizational success. Contact **PHONE:**  +9779803754350  **WEBSITE:**  <https://khawas-rubina.netlify.app/>  **EMAIL:**  [rubinakhawas196@gmail.com](mailto:rubinakhawas196@gmail.com) |  | EDUCATION[Nepal Commerce Campus] 2019 - 2024 Bachelor in Business Management (BBM)  **Tribhuvan University, Nepal**  **GPA : 3.70** [Nepal Mega College] 2018 – 2019 Stream : Management (+2)  **GPA : 3.50**  **[Sunshine Secondary Boarding School]** 2017  Secondary Education Examination (SEE)  **GPA : 3.40** work experience **Intern**  Nabil Bank Limited  Kathmandu, Nepal   * Assisted with banking operations, documentation, and customer service. * Prepared financial reports and supported compliance tasks.   **Barista**  Nine Bars Cup Coffee Academy  Kathmandu, Nepal   * Gained professional barista training, mastering coffee preparation and latte art. * Actively contributed to café operations, ensuring quality service and customer satisfaction.  sKILLS  * Financial reporting and banking operations * Customer service and relationship management * Proficient in Microsoft Office * Coffee preparation and latte art |